



**Ohio Northern University
Nursing Program
Student Handbook**

2022-2023

2022-23 Academic Calendar

Fall Semester 2022

August 19-22

New student orientation

August 22

Classes begin

August 30

Last day to ADD a class or section

INTRODUCTION

This handbook is written for students in the Nursing Program at Ohio Northern University (ONU). We are offering this information with the intention of helping smooth the path to the BSN degree.

The material included in this handbook intent is to supplement the materials represented by the University, and is not intended to replace the information from the University Catalog or the University Student Handbook.

UNIVERSITY GENERAL LEARNING OBJECTIVES:

Beginning with matriculation and continuing throughout their educational experiences at Ohio Northern University, our students will demonstrate:

1. Effective written communication
2. Effective spoken communication
3. Critical and creative thinking
4. Knowledge of the physical and natural world
5. Knowledge of mathematics and statistics
6. Knowledge of human thought and culture
7. Knowledge of human society and the interactions between society and individuals
8. Knowledge of the principles of aesthetics
9. Knowledge of the principles of civics or ethics on a profession, community or global level
10. An understanding of diverse cultures

University General Learning Objectives Policy (University Catalog)

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ACCREDITATION

Ohio Northern University Nursing Program has Full Approval status from the Ohio Board of Nursing (OBN). The Ohio Board of Nursing last site visit was February 20-21, 2019. (Ohio Board of Nursing 17 South High St., Suite 660, Columbus, Ohio 43215-3466, 614-466-3947)

The Baccalaureate of Science in Nursing Program at Ohio Northern University is accredited by the Commission on Collegiate Nursing Education (CCNE). (Commission on Collegiate Nursing Education, 655 K Street, NW, suite 750 Washington, DC 20001, Phone (202) 887-6791).

MISSION STATEMENTS

OHIO NORTHERN UNIVERSITY MISSION AND VISION STATEMENT:

Influenced by a unique history and an enduring affiliation with the United Methodist Church, Ohio Northern University's mission is to provide a high-quality learning environment that prepares students

NURSING PROGRAM MISSION:

To address the health care needs and issues within a diverse and changing world, the nursing program at Ohio Northern University provides educational opportunities to a diverse population of qualified students who seek to acquire the knowledge and skills required for the practice of nursing as a Registered Nurse. The program actualizes this mission through integration of critical thinking in theory and practice principles to achieve evidence-based nursing practice inspired by a desire to contribute to the good of humankind. The development of the whole person reflects the emphasis of the University and prepares the student as a life-long learner in pursuit of knowledge and excellence in practice.

Vision Statement

Committed to being an exemplary private baccalaureate-nursing program grounded in the sciences and liberal arts. Faculty and graduates are poised to become leaders whose actions and voices will transform the health needs of individuals, families and communities worldwide.

NURSING PROGRAM OBJECTIVES/GRADUATE OUTCOMES

Graduates of the program will be able to:

1. Integrate a personal philosophy for nursing practice, based on the dignity, worth, and individuality of all human beings.
2. Assume responsibility and accountability for evaluating one's professional practice in relationship to accepted standards of nursing practice.
3. Synthesize theoretical principles applicable to professional nursing practice.
4. Utilize the nursing process to promote, restore, and maintain adaptation in individuals, families, groups and communities throughout the life cycle.
5. Assume responsibility and accountability for providing competent and comprehensive health care.
6. Collaborate and negotiate with patients/clients, the interdisciplinary health care team, and the public to ensure the optimal health and welfare of patients/clients.
7. Evaluate interpersonal communication and negotiation skills when communicating with patients/clients, families, groups and communities.
8. Incorporate pertinent research findings in refining and enhancing one's nursing practice.
9. Continue personal and professional career development.

NURSING PROGRAM PHILOSOPHY

The nursing program philosophy is based upon a holistic view of the person who has inherent value, purpose, and dignity. The client is recognized as a whole through the integration, relationship, and functioning of the following domains; cognitive, spiritual/religious, social, physiologic, and affective. The person is in constant interaction with a changing environment. The capacity for individual growth is attained and maintained through adaptation.

Each person has the right and the opportunity to participate in his/her health and has the responsibility to determine the extent of health care he/she chooses to engage. Health is viewed as a dynamic process integrating among and between physiological, psychological, socio-cultural, spiritual, and developmental adaptive processes. The health experience is influenced by genetic inheritance, socio-cultural factors and adaptive capacity. The state of health of a person's life, at any given point throughout the lifespan, is relative to the ways in which a person adapts to a changing internal and external environment. The individual possesses the primary responsibility for health, and secondarily with the family, groups, and community.

Nursing, along with other members of the health professions shares in promoting and assisting individuals, families and communities and groups to promote and assure optimal health, quality of life, and to support the individual when health cannot be sustained. Collaboration with the interdisciplinary health team assists in the promotion of optimal health for individuals, families, groups, and communities.

The professional nurse works independently and interdependently in assuming responsibility and accountability for the nursing process and the outcomes of nursing interventions. In addition, the nurse responds to the ever-changing needs of individuals, families, groups, and communities within society, and to the impact, these changes have on the professional practice of nursing. In the nursing roles of provider of care, leader/manager of care, and member of the profession, the professional nurse has knowledge of the research process and uses research findings to modify practice and clarify judgments.

The primary goal of nursing is to assist patients/clients of all ages, in various environments with adaptive strategies contributing to optimal health that the individual or their families would normally initiate and perform unsupported if they had the necessary strength, judgment, and motivation. The nursing process is an analytical and purposeful process that is used in the practice of professional nursing to promote, restore, and maintain health. The nursing process is composed of five phases: assessment, nursing diagnosis, planning, implementation, and evaluation. Nursing education is based on a broad foundation in the humanities and sciences, which is necessary for an appreciation of the holistic nature of a person. Liberal educational courses provide a foundation to expand the students' knowledge of the science of nursing and facilitate the comprehension of complex concepts, skills and attributes/attitudes essential to the practice of nursing.

The educational process involves a dynamic interaction between students and faculty. The process provides structure and progression within the curriculum and creates an environment for the acquisition and expansion of the knowledge, skills and attributes/attitudes essential to the practice of nursing.

CONCEPTUAL ORGANIZING FRAMEWORK

Member of Professi

Manager-Collaborate, communicate and coordinator of resources through planning, organizing and directing to accomplish specific objectives for client(s) including health counseling and health teaching.

Member of the Profession- progresses through change from a basic provider of care to a more advanced provider with a level of complexity that includes evidence based practice in the roles of provider of care, leader/manager of care and member of the profession. A Member of the Professional demonstrates professional behavior, which includes serving as a mentor for other nurses.

Nursing Clinical Judgment- Integration of knowledge from humanities, biological, social and behavioral sciences to provide health care based on previous relevant education and experiences. This cognitive process includes creativity, problem solving, and decision making to provide safe, effective, competent, efficient care to clients.

Nursing Process- An interpersonal, caring, continuous sequence of phases that organize the activities of nursing into an effective decision making framework in order to maximize optimal health of individuals, families, groups and communities.

Optimal Health- The ability to adapt to illness and to reach the highest level of functioning.

Promote- Interventions and behaviors that increase the level of wellness (optimal health).

Provider of care- The nurse employs clinical judgments based upon systematic nursing assessment and development of a plan of care, which includes health counseling and health teaching to enhance optimal health. The provider of care communicates plan of care with the patient/client and members of the health care team.

Quality of life- as defined by the individual, a sense of peace, tranquility and satisfaction with current state of balance between person and environment.

Research- a systematic process of inquiry, data collection or experimentation aimed at the discovery and interpretation of facts, theories and practical applications to enhance existing knowledge and generate new knowledge.

Restore- Interventions and behaviors that returns the individual to former level of health.

Reviewed 7/13

Revised 8/14

Reviewed 8/24/15

Reviewed 8/9/16

Reviewed 6/26/17

Reviewed 5/29/18

Reviewed 5/14/19

Reviewed 6/11/20

Reviewed 6/8/21

Reviewed 6/2/22

ADMISSION CRITERIA AND PROCEDURES:

To begin the admission process students must submit an application to the University, ACT or SAT scores and an official transcript sent from the high school(s) of graduation, or GED scores. Applicants are processed when test scores, transcripts, and the application materials have been received. On the application, students should list Nursing as their area of interest. Measures of academic performance (GPA, class rank, standardized tests), recommendations, participation in community and extra-curricular activity, hobbies, interests, honors, awards, and a personal statement are considered.

PROGRAM REQUIREMENTS

Ohio Northern believes that certain functional abilities and performance standards are necessary for the safe practice of professional nursing. These include:

“A student shall not have impairment of the ability to practice according to acceptable and prevailing standards of safe nursing care because of physical or mental disability” (ORC Rule 4723-5-12 (16))

the ability to see, hear, touch, smell and distinguish colors;

the ability to speak and write with accuracy, clarity, and efficiency;

manual dexterity (gross and fine movements);

the ability to learn, think critically, analyze, assess, solve problems, and reach judgments, and;

emotional stability and the ability to accept responsibility and accountability.

Students will need to demonstrate continuous satisfactory application of these functions and competencies during their course of study in Nursing Program. Students should consider their ability to demonstrate these functions and competencies when applying for admission to the nursing program of Ohio Northern University.

NOTICE TO PROSPECTIVE OR CURRENT NURSING STUDENTS

You are at risk if you have been convicted of a prior felony and/or misdemeanors. You may not be able to participate in clinical education experiences in acute care systems or other clinical sites; therefore, preventing you from completing the program. A criminal record may also prevent you from taking the licensing exam (NCLEX) and obtaining a license to practice professional nursing.

The application for licensure (NCLEX) will ask you if within the last five years, have you been diagnosed with or have you been treated or hospitalized for bipolar disorder,

schizoid personality disorder, or major depressive disorder.

Criteria for Direct Admission to the Pre-Licensure BSN Nursing Program:

Meet the general admission requirements of Ohio Northern University.

Graduation from an accredited high school program or its equivalent with a cumulative
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DISMISSAL FROM THE NURSING PROGRAM-

An accumulation of two (2) failures (W, D or F) in nursing courses may result in dismissal from the nursing program;

Students with three failures (W, D or F) in nursing courses will be dismissed from the program

Students must pass BIOL 1131, 2361, BIOL 2461, and CHEM 1201 with a letter grade of C in their freshman year to progress

Program Completion

Students must attain the following to meet the requirements for program completion:

complete every nursing core major requirements, required other courses and general education courses identified in the nursing curriculum;

complete all nursing and required core courses with a letter grade of “C” or higher;

maintain good academic standing;

meet university GPA requirement for graduation

meet Getty College of Arts and Sciences Bachelor of Science basic and graduation

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responsibility

pre-registration.

Communication Skills Center

Clear expression of ideas both oral and written, is a standard Ohio Northern endorses for its students. To help meet and maintain that standard, the university provides the services of its Communication Skills Center. It is designed to strengthen the student's work in basic writing and oral communication courses and to reinforce those communication skills throughout the student's entire academic career.

Individual assistance is provided to help students master writing skills and develop skills in organizing and delivering oral presentations. Mock interviews are available for students entering the job market. In addition, the Communication Skills Center offers reference materials, written and oral communication models, and recording facilities. The Communication Skills Center, located conveniently on the second floor of Heterick Memorial Library, is staffed by communication professionals and student tutors.

Counseling

Counseling services are available to students through the University Counseling Center. Refer to University Catalog.

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Nursing Policy Related to Student Issue/Concern (Grievance)

If a student has an issue or concern in a nursing course or with a faculty member, the student is required discuss the issue with the instructor/faculty member first. If no resolution is reached, the student contacts the Director of Nursing. If resolution has not occurred, the office of the Dean of the Getty College of Arts & Sciences needs to be contacted by the student. If a satisfactory solution has not occurred, the student needs to contact the office of Vice President of Academic Affair.

Official Complaint

Nursing defines an official complaint as a complaint reported (Completion of the Nursing Education Dissatisfaction Form) t2 792 reW* nBT/F1 12 G9024 584.02 Tm0 g0 sing defines a

Disclosure of Personally Identifiable Information in Education Records

With Consent

The University will not disclose personally identifiable information contained in a student's education records without prior written consent, except as authorized by applicable state or federal law. Written consent must be obtained from students who are at least eighteen years old or from the students' parents or legal custodian, if the student is under eighteen years old. Educational records, with the exception of those social disciplinary records involving misconduct under ONU's Student Code of Conduct, will not be disclosed to either parent of a student who is at least eighteen years old without that student's consent. Social disciplinary records may be disclosed to the parent claiming the student as a dependent for tax purposes. Educational records will also be disclosed to persons who have power of attorney for the student.

Without Consent

In addition to directory information, the University will disclose personally identifiable information contained in a student's education records without prior written consent to:

- School officials with a legitimate educational interest;
- Authorized agents of the state or federal government in connection with an audit or evaluation of federally or state supported programs;
- Authorized agents in connection with financial aid for which the student has applied or which the student has received;
- Accrediting organizations in order to carry out their accrediting functions;
- To comply with a lawfully issued court order or subpoena (the University will make reasonable efforts to notify the student prior to compliance with the subpoena);
- To appropriate persons in relation to a health and safety emergency, as specifically determined by the University, in accordance with FERPA;
- To an alleged victim, the final results of any disciplinary proceeding conducted by the University, where the behavior alleged constituted a crime of violence, or a non-forcible sexual offense. The disclosure will be made regardless of whether the alleged perpetrator was found to have violated any University policy with respect to the alleged crime or offense;
- To third parties, the final results of any disciplinary proceeding conducted by the University, where the behavior alleged constituted a crime of violence, or a non-forcible sexual offense, only when the alleged perpetrator has been found to have violated any University policy with respect to the alleged crime or offense. No victim or witness names will be disclosed without their prior written consent;
- To comply with a court order obtained under the USA PATRIOT Act for education records considered relevant to a terrorism investigation or prosecution, without advance notice to the student;
- To disclose to a student's parent information regarding any violation of law or of University rule or policy as to alcohol or other drugs' use or possession, if the

student is under age 21 at the time of the disclosure and the University determines that such alcohol/drug use or possession constitutes a disciplinary violation;

- To disclose information provided to the University under Section 170101 of the Violent Crime Control and Law Enforcement Act of 1994 (42 U.S.C. 14071) concerning registered sex offenders who are required to register under that section; and,
- To the U.S. Citizenship and Immigration Services (USCIS)/Department of Homeland Security (DHS) concerning an F, J, or M nonimmigrant alien, only to the extent necessary for the University to comply with Student and Exchange Visitor Program (SEVP) reporting requirements, as mandated by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, the USA PATRIOT Act, the Enhanced Border Security and Visa Entry Reform Act of 2002, and the regulation at 8 CFR 214.1(h). Consent is not necessary for the University to disclose required information to USCIS or DHS in compliance with SEVP reporting obligations.

Records of Disclosures

The University shall maintain within the student's education records a record for each disclosure request and each disclosure, except for the following:

- Disclosures to the student;
- Disclosures pursuant to student's written consent;
- Disclosures to school officials with a legitimate educational interest;
- Disclosures in order to comply with a lawfully issued court order or subpoena;
- Disclosures to comply with a court order obtained under the USA PATRIOT Act; and,
- Directory information.

Student Rights with Respect to Education Records

Inspection

A student has the right, upon written request, to review the materials that are contained in the student's education records, except:

- Financial information submitted by the student's parents;
- Confidential letters and recommendations associated with admission, to which the student has waived the right to inspection and review;
- Employment or job placement records;
- Honors information, to which the student has waived the right to inspection and review; and,
- Education records containing information about more than one student, in which case the University will only permit access to that part of the record pertaining to the inquiring student.

Students wishing to review their records must make a written request to the Office of the Registrar specifying which records they wish to review. The Registrar will make the education records available within forty-five (45) days of receipt of the request. Unless the student has an outstanding financial indebtedness to the University, copies of student education records can be made at the student's expense at prevailing institutional rates.

Amendment

Students who believe that their education records contain information that is inaccurate, misleading, or is otherwise in violation of their privacy or other rights may request an amendment of the records. Students wishing to amend their records should submit a request for the amendment in writing to the Office of the Registrar. The request should clearly identify what records the student wants to amend and the reasons supporting the amendment. Within a reasonable amount of time, the Registrar will notify students of the decision regarding their request. If the education record is not amended pursuant to the student's request, the Registrar will inform the student of the student's right to request a formal hearing.

Formal Hearing

Requests for formal hearings must be made in writing to the Vice President for Academic Affairs or Vice President for Student Affairs and Dean of Students, who, within a reasonable period, will inform the concerned student of the date, place and time of the hearing. Students may present evidence relevant to issues raised and may be assisted by any person of their choice.

Ohio Northern University

CODE OF STUDENT ACADEMIC CONDUCT

PREAMBLE

January 31, 2007

Ohio Northern University, a United Methodist-related institution of higher learning, seeks to graduate students imbued with Christian ideals, accomplished in scholastic achievement, inspired with a desire to contribute to the good of mankind, and committed to a way of life that will result in a maximum of personal and social growth.

Ohio Northern University students have an obligation to maintain the highest standards of ethical conduct. The University expects its students to conduct themselves in a dignified and honorable manner as mature members of the academic community and assumes that individually and collectively they will discourage acts of academic dishonesty. The University also expects cooperation among administrators, faculty, staff, and students in preventing acts of academic dishonesty, in detecting such acts, reporting them, and identifying those who commit them, and in providing appropriate punishment for offenders.

A major objective in maintaining minimum standards of academic conduct is to ensure fairness, honesty and integrity in the evaluation of student performance. Instructors should be confident that their evaluation methods would not be willfully invalidated by students intending or attempting to misrepresent the skill, achievement, or ability either of themselves or of others. Students, on the other hand, should be confident that a fair comparison of their work with that of other students has not been subverted by unethical conduct. Nevertheless, academic offenses may occur in connection with written examinations or other written work submitted for evaluation or in the performance of laboratory work and use of university computers. A listing of specific offenses covered by this Code is provided in Section I below.

Handling of alleged breaches of this Code begins in the college, usually with the faculty member in whose course of study the alleged offense occurred. Each college has its own procedures for deciding the validity of an allegation and for appealing a decision in connection with that allegation. College of Arts and Sciences Code of Academic Student Conduct are found in the University's Student Handbook. The final college decision will be by the dean or a body to which the dean has delegated responsibility and authority.

Either the charged student or the complainant may not wish to accept the decision on the validity of the allegation; or the student may accept the decision but not the sanction imposed. In the first instance, an appeal of the decision on the validity of the allegation may be carried to the University Committee on Academic Conduct. The Committee on Academic Conduct will be composed of five full-time faculty members, no more than two from any one college, who shall be elected for two-year terms at the regular May faculty meeting. In the second instance, an appeal of the sanction may be filed with the Vice President for Academic Affairs.

The University Committee on Academic Conduct will consider appeals in accord with procedures detailed in Section II, Part B, below. A decision of the University Committee on

Academic Conduct may be appealed to the Vice President for Academic Affairs. The Vice President for Academic Affairs may sustain the Committee decision, making it final, or may return a recommendation to the Committee. The Committee's subsequent decision is final.

Several degrees of sanction may be imposed, ranging from written warning to dismissal from the University. If an offense involves a violation of law, the University may take additional actions as appropriate.

This Code of Student Academic Conduct sets forth the following: (1) the minimum standards of academic conduct for the various offenses that are expressly prohibited; (2) the procedures for adjudicating any alleged breach of this Code; and (3) both the sanctions and the policies relating to those sanctions that may be imposed for any breach of this Code.

2. Plagiarism - Submitting work done wholly or partly by another, including the unattributed copying of all or parts of a published work.
3. Prohibited sources - Consulting material or persons contrary to the directions of the instructor.
4. Improper collaboration - Engaging in any discussion, joint research, or joint effort of a kind expressly prohibited by the instructor.
5. Deception - Misrepresenting the authenticity of sources, citations, or principles in any written work.
6. Other misconduct -

- a. The hearing shall be convened within ten school days following receipt of appeal, provided, however, that upon timely application by one of the parties the Committee may, by majority vote, grant such extensions as it deems desirable and are accepted by both parties.
- b. The hearing should be conducted so as to best ascertain the truth and carry out the spirit of the Cod

3. The Committee shall have the opportunity to overturn the decision arrived at in a college and the resulting sanction, but it may not alter sanctions imposed if it upholds the decision of the college.
4. If either the charged student or the complainant is not satisfied with the decision of the Committee, an appeal may be filed with the Vice President for Academic Affairs within ten class days. The authority of the Vice President shall be to (1) sustain the Committee decision, thus making the decision final and binding, or (2) remand the matter to the Committee with recommendation. Following review of the Vice President's recommendation, a final and binding decision shall be made by the Committee.

C. Sanctions

1. Sanctions may include, but are not limited to, the following: (1) warning—a written notice that continuation or repetition of conduct found wrongful may be cause for more disciplinary action; (2) censure—a written reprimand for breach of the Code, including the possibility of more severe disciplinary sanctions if there is further violation of any part of the Code; (3) repeating of relevant course requirements or lowering of grade on relevant course requirements by discounting the examination paper or other evaluation instruments in which the violation occurred in part or in its entirety in the determination of the final grade for the course; (4) administrative withdrawal from the course without claim for financial recompense; (5) suspension—ineligibility to continue in the University for a specified period of time not to exceed one calendar year; and (6) dismissal—ineligibility to continue in the University, normally with no opportunity for readmission. Sanctions of suspensions and dismissal imposed in accordance with this Code are Academic sanctions.
 - a. Sanctions at the level of (4), or (5), or (6) as identified in C.1. are to be recommended to the student's college, if different from the college in which the conduct occurred, for its action.
2. If discounting the evaluation instrument is the chosen sanction (see C.1. (3), above) either the charged student or any appeal body in these procedures may cause a letter to be placed in the University Registrar's files or attached by the Registrar to the student's transcript, such letter to provide explanatory information relative to the grade.
3. Sanctions will be imposed while the appeal is pending, unless the University Committee on Academic Conduct, upon considering a request for stay of sanction, rules that sanction is to be deferred until final decision has been reached.

D. Secondary Sanctions

If the offense determined through the procedures above involves a violation of any local, state, or national law, a full report of all evidence and actions taken shall be

communicated to the Vice President for Academic Affairs for possible additional action. In such cases, additional sanctions may be imposed, including expulsion of the student from the University, remanding the subject to proper law enforcement officials for legal action, or other such steps as may seem appropriate and reasonable.

Section III - ENFORCEMENT

In all cases where there has been a finding of a violation by the student, the student's college dean, or other appropriate University official, shall administer the recommended sanction.

Section IV -

5. A student shall delineate, establish, and maintain professional boundaries with each patient.
6. At all times when a student is providing direct nursing care to a patient the student shall:
 - a. Provide privacy during examination or treatment and in the care of personal or bodily needs; and
 - b. Treat each patient with courtesy, respect, and with full recognition of dignity and individuality.
7. A student shall practice within the appropriate scope of practice as set forth in division (B) of section 4723.01 and division (B) (20) of section 4723.28 of the Revised Code for a registered nurse, and division (F) of section 4723.01 and division (B) (21) of section 4723.28 of the Revised Code for a practical nurse;
8. A student shall use universal and standard precautions established by Chapter 4723-20 of the Administrative Code;
9. A student shall not:
 - a. Engage in behavior that causes or may cause physical, verbal, mental, or emotional abuse to a patient;
 - b. Engage in behavior toward a patient that may reasonably be interpreted as physical, verbal, mental, or emotional abuse.
10. A student shall not misappropriate a patient's property or:
 - a. Engage in behavior to seek or obtain personal gain at the patient's expense;
 - b. Engage in behavior that may reasonably be interpreted as behavior to seek or obtain personal gain at the patient's expense;
 - c. Engage in behavior that constitutes inappropriate involvement in the patient's personal relationships; or
 - d. Engage in behavior that may reasonably be interpreted as inappropriate involvement in the patient's personal relationships.

For the purpose of this paragraph, the client is always presumed incapable of giving free, full, or informed consent to the behaviors by the student set forth in this paragraph.

11. A student shall not:
 - a. Engage in sexual conduct with a patient;
 - b. Engage in conduct in the course of practice that may reasonably be interpreted as sexual;

13. A student shall not self-administer or otherwise take into the body any dangerous drug, as defined in section 4729.01 of the Revised Code, in any way not in accordance with a legal, valid prescription issued for the student, or self-administer or otherwise take into the body and drug that is a schedule I controlled substance.
14. A student shall not habitually or excessively use controlled substances, other habit-forming drugs, or alcohol or other chemical substances.
15. A student shall not have impairment of the ability to practice according to acceptable and prevailing standards of safe nursing care because of the use of drugs, alcohol, or other chemical substances that impair the ability to practice.
16. A student shall not have impairment of the ability to practice according to acceptable and prevailing standards of safe nursing care because of a physical or mental disability.
17. A student shall not assault or cause harm to a patient or deprive a patient of the means to summon assistance.
18. A student shall not misappropriate or attempt to misappropriate money or anything of value by intentional misrepresentation or material deception in the course of practice.
19. A student shall not have been adjudicated by a probate court of being mentally ill or mentally incompetent, unless restored to competency by the court.
20. A student shall not aid and abet a person in that person's practice of nursing without a license, practice as a dialysis technician without a certificate issued by the board, or administration of medications as a medication aide without a certificate issued by the board.
21. A student shall not prescribe any drug or device to perform or induce an abortion, or otherwise perform or induce an abortion.
22. A student shall not assist suicide as defined in section 3795.01 of the Revised Code.
23. A student shall not submit or cause to be submitted any false, misleading or deceptive statements, information, or document to the nursing program, its administrators, faculty, teaching assistants, preceptors, or to the board.
24. A student shall maintain the confidentiality of patient information. The student shall communicate patient information with other members of the health care team for health care purposes only, shall access patient information only for purposes of patient care or for otherwise fulfilling the student's assigned clinical responsibilities, and shall not disseminate patient information for purposes other than patient care or for otherwise fulfilling the student's assigned clinical responsibilities through social media, texting, emailing or any other form of communication.
25. To the maximum extent feasible, identifiable patient health care information shall not be disclosed by a student unless the patient has consented to the disclosure of identifiable patient health care information. A student shall report individually identifiable patient information without written consent in limited circumstances only and in accordance with an authorized law, rule, or other recognized legal authority.
- 26.

The [Ohio Board of Nursing website](http://www.nursing.ohio.gov): www.nursing.ohio.gov .

ETHICAL CODE OF CONDUCT IN THE CLINICAL ENVIRONMENT

Ethics Policy

The faculty of the Nursing program recognizes the American Nurses Association Code of Ethics "...as a collective expression of nursing conscience and philosophy." The faculty expects each student to use the code as a guide of general principles regarding ethical conduct to evaluate nursing action.

Code for Nurses

1. The nurse, in all professional relationships, practices with compassion and respect for the inherent dignity, worth, and uniqueness of every individual, unrestricted by considerations of social or economic status, personal attributes, or the nature of health problems.
2. The nurse's primary commitment is to the patient, whether an individual, family, group, or c

another student, or any other person within the settings of classroom, clinical or laboratory experiences.

Any act, knowledge or practice for which the student is not authorized, not oriented or trained for the behavior, or where the behavior is carried out without appropriate assistance or supervision.

Violation of confidentiality of client and/or agency information.

Not administering medications, treatments, and care responsibly according to guidelines provided by the Nursing Program and agency.

NURSING PROFESSIONAL BOUNDARY STATEMENT

It is vital to have ethical and professional boundaries between the professional roles of nurse and patient and nurse educator and student. To stay within these professional boundaries at ONU, students, nurse educators, faculty members, and teaching assistants may only accept small token gifts of no more than \$10.00. The same rule applies to area nurses regarding patients. No cash or gift cards are to be accepted. A student may not receive a gift from a patient without first checking with his or her clinical faculty or teaching assistant. Gifts of gratitude such as cards, written notes, a cup of coffee, and other token gifts can be accepted. If a group would like to honor a faculty member or teaching assistant with a more significant gift, please consider a donation to a charitable organization in that person's name.

NURSING PROGRAM UNIFORM REQUIREMENTS

The uniform for students is to reflect a positive image of our profession. The basics of a positive image are good hygiene, neatness, and social and professional acceptability by clinical agencies. In addition, there are safety and infection control concerns that must be considered. Any student wearing the Ohio Northern University nametag represents our school.

The uniform consists of the black colored scrubs with ONU logo embroidered on the top (clean and ironed) and a black scrub jacket if desired. The Ohio Northern Patch must be secured affixed to the left sleeve of your uniform. Shoes are to be all black or all white, close toed, secured at all times, clean, and good repair.

A solid black or gray mask must be worn (small ONU logo permitted) to all clinical agencies. Students will be responsible for transporting their eye protection to all clinical experiences. PPE requirements will be followed as per agency policy.

Artificial nails are not permitted in the facilities or agencies used for clinical assignments. Unpolished, bare nails should be kept clean, short and trimmed and not more than ¼ inch length. Gel, shellac, or regular nail polish is NOT permitted.

Students will receive an **unsatisfactory clinical day** and be dismissed from the clinical unit for unacceptable dress. The student will be required a make up for the missed clinical time (which is determined by the clinical faculty in collaboration with the course coordinator). The makeup will not remove the unsatisfactory day.

Students may wear one band type ring (no elevated settings), watch, and one pair of stud earrings if ears are pierced in the **lobe** of the ear only. Body art and body piercing

are not to be visible in the clinical setting, and should either be removed or adequately covered such that they are not visible.

When going to the clinical facility for assignments, clinical observation experiences, or for clinical experiences, students must wear the appropriate student uniform and official Ohio Northern University name badge. In addition, students must have the following:

- Watch with sweep second hand with sixty second markings
- Bandage scissors
- Littman Select type stethoscope
- Pens: Black ballpoints
- Small pocket notebook
- No electronics are permitted in clinical agencies, including but not limited to cell phones, computers.

Hair should be a natural color (no fantasy or neon colors) neat and worn above the collar in a style becoming to the person.

Established beards are to be clean and neatly trimmed. Males without beards are to be clean-shaven. At all times during clinical experiences, students must adhere to the accepted uniform. ONU will abide by clinical agencies dress code.

Clinical site policies may be more restrictive.

Policy for Faculty Evaluation of Students **Course Evaluation**

The methods of evaluation are described in every nursing course syllabus. The criteria for evaluation will be reviewed at the beginning0 G18G{ nQ(G{ ndQq0.00000912 0 612 79m 0 1 72.024 362.35 Tm

GENERAL POLICIES

HEALTH FORM. The completed health form must be submitted to the ONU Student Health Center **before** the first day of class which has a clinical component or established date. This information is **required** before beginning clinical.

IMMUNIZATIONS. All students are expected to submit to the ONU Student Health Center proof of vaccination and/or immunity for all required immunizations **before** the first day of classes with a clinical component or established date. This information is **required** before beginning clinical.

The health form lists the following requirements:

DPT (Must be within last 10 years)

Mantoux Test (chest x-ray ie

ACADEMIC DISHONESTY. Academic dishonesty reflected by cheating, plagiarism, and falsifying records may be grounds for dismissal from the nursing program. The Nursing Program accepts and supports the Ohio Northern University College of Arts and Sciences Code of Academic Student Conduct policy on academic dishonesty.

Absences (Classroom/Clinical). Excused absence for illness or funerals of family members follows the University Policy. Absence from class and/or clinical may affect the student's grade and ability to pass the course. Absences of greater than 10% of clinical and/or class time may result in course failure. Class or clinical absence for extenuating circumstances will be reviewed with the course faculty member and the Director of Nursing.

EXTEND A PAW

The practice and principles of specialized topics in non-acute nursing care. Topics include but are not limited to oncology, nursing care, end of life nursing care and neurological nursing care. May be repeated as the topic varies. Enrollment is restricted to nursing majors. Prerequisite(s): NURS 3101 Minimum Grade of C. Must be enrolled in one of the following Fields of Study: Nursing. This course is repeatable.

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